GENDERKNOWLEDGEHUB
kuća rodnih znanja i politika

TERMS OF REFERENCE no. 2

Project title: Strengthening transparency and accountability for gender equality in Western Balkans and Moldova (Gender Budget Watchdog Network, Phase II)

1. **PUBLIC CALL FOR IT specialist to upload 7 online courses for GBWN E-platform on five languages - ENG, ALB, MK, ROM, SRB/MNE/BiH and provide technical assistance in provision of trainings**

Background	In the first phase of the project a GBWN academy was created on the GBWN e learning platform. For the time being only one training is offered in English. The academy is planned to feature GRB training for CSOs in all 5 local languages. It offers training on gender budget watch using the 3 basic tools: gender budget analysis, gender beneficiary assessment and gender impact analysis. In this, II phase of the project, learning materials on watch dogging of climate change financing will be offered in online format in English and all 5 project languages, as well as the training on how CSOs can increase participation and influence in international fora and hold governments accountable. In total it makes 7 courses that should be avaialbe in English and 5 local languages.
Target groups:	The direct target group of the action is civil society organizations, members of the Gender budget watchdog network. Specifically, the action is focusing on: - women´s rights organizations to increase their capacity, knowledge and skills regarding climate change policies, the climate finance landscape and improve their understanding of processes, entry points, gaps and potentials for engendering; and - environmental organizations that need to increase their knowledge and skills on gender mainstreaming of climate change policies and climate financing.
Place:	Country / Region: Western Balkans and Moldova (ENP), *Albania, Bosnia and Herzegovina, Kosovo, North Macedonia, Montenegro, Moldova, and Serbia*
Timeframe:	August 2023 - May 2024.

Results and Activities:

Activities	Technically developing online GBWN platform in five languages - ENG, ALB, MK, ROM, SRB/MNE/BiH

Consultant's tasks and duties:	The GKH will hire a IT specialist to perform below listed tasks:
	
	1. To upload the content for online training consisted of seven different courses. Each course is in five languages: - ENG, ALB, MK, ROM, SRB/MNE/BiH
	
	    • Course 1 Gender responsive budgeting Basic module Advanced module
	    • Course 2 Gender budget beneficiary assessment (Guidebook 1)
	    • Course 3 Gender budget analysis (Guidebook 2)

	• Course 4 Gender impact assessment (Guidebook 3) • Course 5 Gender budget watchdogging in climate change financing (Guidebook 4) • Course 6 Advocacy and lobbing on GRB and Climate Change (Guidebook 5) • Course 7 Monitoring Resilience Response (Guidebook 6) 2. Each of the course contains supporting E-learning materials that should be uploaded along with the course: PPTs for each of the lessons / thematic topic(s) developed, handouts, suggested reading materials on additional strengthening of gained knowledge, exercises and test/quizzes in abovementioned languages. 3. Provider is committed to provide support and guidance in the process of creating the users accounts and if some problems occur during the time of interactive courses being open to the public. 4. To provide instructions to managing of the E-platform including user instruction for teachers and students/users.
Qualifications of the IT specialist	*Required experience:* ✓ At least 3 years of experience in online courses development and desing field ✓ Registered small business or other form of legal business entity. *Required documentation:* ✓ Highlighting relevant experience and competencies, maximum 1 page ✓ Financial offer to be provided in EUR
Deadline for submitting the offer:	The offers should be submitted to the email address: genderhub.org@gmail.com **The deadline for submitting the offers: August 14, 2023, 15:00 h**