

TERMS OF REFERENCE no. 2

Project title: Strengthening transparency and accountability for gender equality in Western Balkans and Moldova (Gender Budget Watchdog Network, Phase II)

PUBLIC CALL FOR 1 EXPERT: Developing a (i) guidebook in English, (ii) related e-learning materials in English language, (iii) information tools of opportunities to impact international organizations with watchdog work on national level for high level advocacy and lobbying for CSOs on Gender responsive budgeting (GRB) in Climate change field and (iv) Train the Trainers aiming at building capacities and knowledge to individually develop strategies and approaches to influence public dialogue and national / local policy dialogue on GRB institutionalizing in this sphere;

About the project:	This project follows the Gender Budget Watchdog Network (GBWN) in the Western Balkans and Moldova's previous, successful ADA and SIDA-supported project. GBWN members have developed this project based on results and lessons learned from the first phase; local circumstances including on-going critical policy processes related to EU Accession; and identified needs.
Project objective:	The overarching long-term objective of the project is to improve public commitments for gender responsive climate action and increase available financing to implement gender-responsive climate action in the Western Balkans region and Moldova.
Target groups:	<p>The direct target group of the action is civil society organizations, members of the Gender budget watchdog network and beyond. Specifically, the action is focusing on:</p> <ol style="list-style-type: none"> 1. Women's rights organizations - empowering them with capacity, knowledge and skills regarding advocacy on GRB in general, climate change policies, the climate finance landscape and improve their understanding of processes, entry points, gaps and potentials for engendering; 2. Men's organizations – these types of organizations are very rare in the region. Only 'Be a men clubs'¹ exist and they will be invited to become beneficiaries of the project and be used for mobilizing other men in activism towards improvement of gender equality and GRB institutionalization; 3. CSOs working on environment protection and climate change – to undertake gender analysis and incorporate a gender perspective in their work, increasing their gender awareness, knowledge of the inter linkages between gender and climate change, and skills to use GRB tools for holding governments accountable for use of climate change financing; 4. CSOs working on implementation of UN Resoluution 1325 – in most of the countries there are networks of organizations working on women, peace and security issues. Considering that the proposal focuses on using GRB tools for monitoring resilience budget response we will target these organizations as most relevant.
Place:	Country / Region: Western Balkans and Moldova (ENP), <i>Albania, Bosnia and Herzegovina, Kosovo, North Macedonia, Montenegro, Moldova, and Serbia</i>
Timeframe:	<i>February 2nd 2023 until April 25th 2023</i>
Results and Activities:	

¹ Youngs Men Initiative is implemented in all countries in the region, and since September 2022 the [\[YMI \] Young Men Initiative has been launched in](#) North Macedonia as well

Output	GBWN is institutionalized as a resource hub for CSOs on GRB
Activities	Activity 1.2.2 Training and resources on high level advocacy and lobbying for CSOs; <u>The expert will be engaged for 10 expert days.</u>
Consultant's tasks and duties:	<p>GBWN will hire 1 expert to develop:</p> <ul style="list-style-type: none"> (i) Guidebook on advocacy and lobbying on GRB and Climate Change; (ii) E-learning materials and (iii) Information tools of opportunities to impact international organizations with watchdog work on national level for high level advocacy and lobbying for CSOs on Gender responsive budgeting and Climate change; (iv) Conduct <i>Train the Trainers</i> on the overall developed materials; <p>Precisely, the consultant should develop requested outputs as per following:</p> <ul style="list-style-type: none"> (i) Guidebook: up to 30 pages, practical guidance on main advocacy and lobbying cycle elements, targeting audience and stakeholders mapping, message design, articulation, media channels, evaluation and monitoring of conducted advocacy / lobbying initiatives etc. (ii) E-learning material: PPTs for each of the lessons / thematic topic(s) developed, suggested reading materials on additional strengthening of gained knowledge on GRB advocacy and lobbying, exercises and test/quizzes; (iii) Toolkit / Information tools of informing on opportunities to impact international organizations with watchdog work done national level and trigger similar initiatives on regional and international level (boomerang effect): this output can be in a form of matrix, table, scheme, small info-book or etc. (iv) The consultant should deliver a Train the Trainers to GBWN staff and members on the developed guidebook, e-learning materials and information tools in order to prepare the GBWN staff for future training delivery on the respective topics; <p>The Guidebook, e-learning materials and the information tools will be proofread, consulted with network members, and will be designed and published on the GBWN e-platform. An e-training content based on the guidebook will be developed to be offered on GBWN e-academy in 4 languages.</p> <p><i>In order to minimize possible negative ecological consequences of the intervention material will not be printed but shared online.</i></p>
Qualifications of experts	<p>Required experience:</p> <ul style="list-style-type: none"> - At least 3 years of experience in GRB and advocacy lobbying, preferably with some experience in the climate change field; - Experience in working with CSOs in the field of public policies in the last 5 years; - Conducting advocacy campaigns for CSOs for at least 2 years; - Experience in creating similar guides; <p>Required documentation:</p> <ul style="list-style-type: none"> - CV - maximum 5 pages; - Short motivational letter, maximum 1 page, highlighting the relevant experience and competencies; - Financial offer in EUR. <p>*Additional references may be requested during the evaluation process.</p> <p>Payments will be made upon receipt and approval of all expected deliverables:</p>



	<ul style="list-style-type: none"> - Deliveryable 1. Developed guidebook (i) 3 in English language for practical application by CSOs by 1st of March; - Deliverable 2. . Developed e-learning materials (ii) by 30th of March - Deliverable 3 : Developed Toolkit / Information tools (iii) by 10th of April; - Deliverable 4: Train the Trainers (iv) by 25th of April;
<p>Deadline for submitting the offer:</p>	<p>The deadline for submitting the offers: January 31st, 2023, 17:00 h The applications should be sent to simonovski@crpm.org.mk</p>

